**BA 352: Online Class Activity 3**

1. What is the CAPM (Certified Associate in Project Management?)
   1. Can you take it online?
   2. How many hours of PM education do you need to take it? (Our class covers this…)
   3. What does it cost to take for a student member?
   4. How many questions and how much time do you have?
   5. Two-part question: Does it sound like fun? But might it be worth it?
   6. It covers all chapters of the PMBoK. Which five chapters have the highest percentages?
2. Survey Chapter 1 of the PMBoK 6e. (This is on Canvas. Some of you who are really interested may want to consider buying a hard copy, looks like ~$50 on Amazon.com.)
   1. What is the PMBoK’s definition of a project? (1.2.1)
   2. What is the difference between projects, programs and portfolios? (Table 1-2)
   3. How is operations management different than project management? (1.2.3.4)
   4. What are the five process groups? Memorize these!
   5. What are the ten knowledge areas?
3. *Here is where I need your help!* Our goal for the last third of the course is to become familiar with the PMBoK and to be ready to take the CAPM (or in not “ready,” to at least know what you would need to do to be ready.) Normally, we do this by teaming up and competing in weekly Project Management TriviaTM on Fridays. I don’t see how to make this work in an online format. Another goal is to create a CliffsNotes version of the PMBoK, condensing all 500+ pages down to 5 or 6!

Most of this material is not that difficult, there is just so much of it. And unfortunately, to use one of my wife’s phrases, it can be “as dull as dishwater.” So --- how do we learn this material and not get bored to death? I need ideas from you. To get started working on this, go online and search for ways to prepare for the PMP exam (I know we’re looking at CAPM, but they’re basically the same thing.)

* 1. How many online PMP preparation courses are there? (Don’t need a number, just an idea…)
  2. Can you find any high quality **free** PMP prep courses?
  3. Are there good, **free** videos for the different chapters of the PMBoK?
  4. Are there flashcards for the PMBoK chapters?
  5. Is there a high quality, free, comprehensive way to learn the PMBoK and to get ready for the PMP/CAPM available? (Basically, something that will do my job for me for the next five weeks! 😊)
  6. What other ideas do you have for learning this material remotely?